



**Checklist for applicants to the international master’s program in Biodiversity,
Ecology and Evolution**

Here we provide you with a list of all documents that are relevant for your application submission. Please refer to our [website](#) to find detailed information about each document, the entire application process and links to relevant regulations and forms.

1. Application period and application portal

Applicants with German Bachelor degree: via [ALMAWEB](#): 2 May - 31May

Applicants with a foreign Bachelor degree: via [UNI-ASSIST](#): Beginning of April - 31 May

2. Documents to be submitted

The application process is digital. Simple (uncertified) scans of your documents are sufficient for the application process.

However, if you receive an offer of a place at our university, we will require certified copies for your enrollment. You will be asked to submit the corresponding certified documents with the notification of the study place offer.

Only if the documents submitted in the course of the application match the certified documents, enrollment can then take place.

<i>Mandatory documents</i>	
	Curriculum Vitae
	Proof of English skills B2 CEF (e.g. English lessons at least from grade 7-12 in a German school, TOEFL, ...)
	Bachelor certificate and Transcript of records
OR (if you have not graduated yet)	
	Current Transcript of records of all modules completed so far, at least 140 ECTS
	Form <i>Certificate on the Expected Completion of the Bachelor’s degree</i> to prove that you will have completed your Bachelor’s degree by the beginning of the master’s studies (all exams have to be taken until 30.09. but do not need be marked yet) →the form only needs to be handed in, if the Transcript of Records does not mention the expected graduation
<i>Optional documents for the admission process</i>	
	Letter of motivation (max. 2 pages, max. two letters of reference from your professor or faculty member can be attached)
	Summary of your bachelor thesis when it was written in the fields of ecology or evolutionary research

	Table with modules during the Bachelor's degree that fit the research fields of ecology, evolutionary research or biostatistics (if these modules are not clearly indicated on your submitted transcript, please add an additional proof)
	Proof of relevant additional qualifications (engagement in a conservation association, special programming skills, completed vocational training in a study related field, long-term internship in a study related field, ...)
	Proof of engagement in student self-government

If you have any questions regarding the organizational aspects of the application and admission procedure, you can refer to the following e-mail address: Masterbewerbung.LW@uni-leipzig.de